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PART 1
DISPOSAL

§20-101. Definitions.

1. Unless otherwise expressly stated, the following words and phrases shall, for the purpose of this Part, have the meanings hereby ascribed thereto:

GARBAGE — all animal and vegetable waste, including offal, carcasses, fat, bone, swill and vegetable and animal refuse resulting from the storage, handling, preparation and consumption of food.

OCCUPANT — tenant, lessee, agent, holder and squatter.

PERSON — any person, copartnership, association, or corporation.

SEWAGE RECEPTACLE — a privy, urinal, septic tank, latrine, toilet, holding tank or other receptacle for human excrement. [A.O.]

2. Words and phrases used in the singular shall include the plural and vice versa; the present tense shall include the future.

(Ord. 135, 11/21/1978; as amended by Ord. 278, 9/18/1991)

§20-102. Garbage to be Kept in Receptacles.

Every person upon whose premises garbage is allowed to remain out-of-doors shall provide and maintain at all times a metal can or receptacle with a tight-fitting cover to hold such garbage. Such containers shall be water-tight and fly-tight and shall be kept securely closed at all times. All such containers shall be kept in a sanitary condition, and shall be emptied at regular intervals so as to prevent the contents from overflowing.

(Ord. 135, 11/21/1978)

§20-103. Owner or Occupant May Not Allow Dumping or Accumulation of Waste.

No owner or occupant of any lands within the limits of the Township shall use or permit his, her or their lands to be used for the dumping, accumulation or disposal of garbage or other waste materials of any kind, except as provided in §102.

(Ord. 135, 11/21/1978)

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§20-104. Dumping of Refuse Prohibited.

No garbage, rubbish, decaying matter, inflammable materials, or other waste substance of any kind shall be thrown or deposited in any ravine, ditch or gutter, or on any street, road, highway, lane or alley; nor shall it be permitted to remain exposed upon the surface of the ground.

(Ord. 135, 11/21/1978)

§20-105. Manure Accumulation Restricted.

In residential sections of the Township, manure shall not be allowed to accumulate in or near stables, piggeries or roosts for a period of more than three days unless it is adequately protected against the breeding of flies and rodents.

(Ord. 135, 11/21/1978)

§20-106. Stagnant Water; Lot and Excavation Drainage.

When any lot or excavation in the Township of Richland shall from any cause whatsoever become the depository of stagnant water, or of any decaying or offensive substances, liquid or solid, it shall be the duty of the owner or occupier of said premises, within the specified time given in a written notice from the Board of Township Supervisors, to cause such lot or excavation to be drained, or to be filled with clean earth or other inoffensive substance.

(Ord. 135, 11/21/1978)

§20-107. Unlawful Maintenance of Mosquito-Breeding Receptacles.

No person shall maintain, or permit to be maintained, any pond, sewage receptacle, well, cistern, rain barrel, or other receptacle containing water in such condition that mosquitoes breeding therein may become a menace to the public health.

(Ord. 135, 11/21/1978)

§20-108. Penalties.

Any person who shall violate any provision of this Part shall, upon conviction thereof, be sentenced to pay a fine not exceeding \$500 and costs and, in default of payment thereof, shall be subject to imprisonment for a term not to exceed 30 days. Each day that a violation of this Part continues shall constitute a separate offense.

(Ord. 135, 11/21/1978; as amended by Ord. 325, 7/3/1996; and by Ord. 336, 2/5/1997)

PART 2

AUTHORIZED RESIDENTIAL SOLID WASTE COLLECTOR

§20-201. Definitions.

Unless otherwise expressly stated, the following words and phrases shall, for the purpose of this Part, have the meaning hereby ascribed thereto:

AUTHORIZED NON-RESIDENTIAL WASTE COLLECTOR — any person licensed pursuant to this Part to collect, remove, transport and dispose of solid waste from any structure or use other than a dwelling structure, including more than four dwelling units, whether said person has a franchise or contract with Richland Township or not.

AUTHORIZED RESIDENTIAL SOLID WASTE COLLECTOR — the person under franchise or contract with the Township for the collection, removal, transportation and disposal of solid waste from dwelling structures within the Township.

DWELLING UNIT — the unit characterized for occupancy as a residence by a family unit and having both kitchen facilities and sanitary facilities.

DWELLING STRUCTURE — all single-family dwellings, duplexes and other residential structures containing at least one dwelling unit and no more than four dwelling units.

SOLID WASTE — garbage, rubbish, plant matter and household refuse.

(Ord. 245, 11/16/1988, §201)

§20-202. Prohibition Against Accumulation or Dumping of Solid Waste.

No person shall keep, bury or suffer to remain on any property, public or private, any solid waste or dump the same upon any lot or piece of ground within the Township or upon the shores or into the waters of any stream or body of water, or into any sewer, inlet or upon any sidewalk or street within the Township.

(Ord. 245, 11/16/1988, §202)

§20-203. Collection by Authorized Residential Solid Waste Collector Only; Requirement to Contract with Said Collector.

1. All solid waste originating from dwelling structures in the Township shall be collected, removed, transported and disposed of solely by the authorized residential solid waste collector.

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2. All persons residing in dwelling structures in the Township shall contract with the authorized residential solid waste collector for the collection, removal, transportation and disposal of all solid waste from such dwelling structures. [Ord. 373]

(Ord. 245, 11/16/1988, §203; as amended by Ord. 373, 9/5/2001)

§20-204. Collection by Authorized Non-Residential Solid Waste Collectors.

All solid waste originating from non-residential structures and uses other than dwelling structures shall be collected, removed, transported and disposed of by an authorized non-residential solid waste collector.

(Ord. 245, 11/16/1988, §204)

§20-205. Placement of Solid Waste for Collection.

Persons shall place solid waste for collection, removal, transportation and disposal in the location and manner and at the times specified pursuant to the applicable contract between the Township and the authorized residential solid waste collector or pursuant to the applicable license granted by the Township to an authorized non-residential solid waste collector.

(Ord. 245, 11/16/1988, §205)

§20-206. License Required for Other Collectors.

No person, other than the authorized residential solid waste collector, shall engage in the business of collecting, removing, transporting or disposing of solid waste in the Township without first having obtained a license as an authorized non-residential solid waste collector from the Township.

(Ord. 245, 11/16/1988)

§20-207. License Application; Change in Arrangements for Disposal.

1. Any person desiring the license required hereby shall first present a written application to the Township on the form prescribed therefore, stating the type of solid waste to be collected, the manner of collection and the place and method of disposal.
2. No licensee shall make any change in the arrangements for disposal without first receiving the approval of the Township.

3. All licenses shall be issued by the Township Secretary upon review of the application. Any denial of license by said Secretary may be appealed, within 30 days of such denial for a hearing before the Board of Supervisors.

(Ord. 245, 11/16/1988, §207)

§20-208. License Fee, Effective Period.

The yearly fee for the license required hereby shall be in an amount as established from time to time by resolution. All licenses shall expire on May 31 of each year. The license fee shall not be prorated for any portion of the license year.

(Ord. 245, 11/16/1988, §208; as amended by Ord. 278, 9/18/1991)

§20-209. Restrictions on License Issuance.

No license required hereby shall be granted if the place and method of disposal of solid waste do not conform to the requirements of this Part, or to the laws of any other governmental body wherein disposal is to be made. No person shall be licensed unless he has adequate equipment and personnel in accordance with the regulations in effect to perform the intended services so as to assure cleanliness and sanitation during the entire process of collection, removal, transportation and disposal of solid waste.

(Ord. 245, 11/16/1988, §209)

§20-210. Promulgation of Regulations.

1. The Township Secretary, upon the approval of the Board of Supervisors, in order to protect the health and safety of the people of the Township, is hereby authorized and directed to make such regulations as to the collection, removal, transportation and disposal of solid waste within the Township as are necessary for such purposes of this Chapter. Such regulations may be changed or amended by the Secretary upon the approval of the Board from time to time.
2. No person shall violate any such regulations.

(Ord. 245, 11/16/1988, §210)

§20-211. Exemptions.

Nothing in this Part shall be construed to prevent or prohibit any person engaged in the business of farming from maintaining a manure pile upon which may be thrown garbage, or from disposing of any rubbish on land occupied by him, as long as a nuisance

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does not result therefrom. Nothing in this Chapter shall prevent any person from building or maintaining a compost pile as long as a nuisance does not result therefrom.

(Ord. 245, 11/16/1988, §211)

§20-212. License Revocation.

The Board of Supervisors is hereby authorized to revoke any license required hereby upon violation by the licensee of any of the provisions of this Part, or of any regulation established in this Part, after affording the licensee a hearing on the issue.

(Ord. 245, 11/16/1988, §212)

§20-213. Waste and Containers Left for Collection.

All waste and/or containers for waste shall be placed in the road right-of-way nearest to the resident's property entrance no sooner than 24 hours prior to a scheduled pick-up and such containers must be removed within 12 hours of said pick-up.

(Ord. 245, 11/16/1988, §213)

§20-214. Times and Days of Collection.

All collections shall be accomplished by the solid waste collectors between the hours of 6:00 a.m. and 10:00 p.m., any day of the week.

(Ord. 245, 11/16/1988; as added by Ord. 285, 3/18/1992; and as amended by Ord. 358, 9/1/1999)

§20-215. Disposal Regulations.

All solid waste collected within the Township shall ultimately be disposed only at a landfill cited in the Allegheny County Solid Waste Plan – 1990 or on subsequent revisions thereto.

(Ord. 245, 11/16/1988; as added by Ord. 285, 3/18/1992)

§20-216. Enforcement.

The provisions of this Chapter may be enforced by the Township Secretary, Zoning Officer or Assistant Zoning Officer of the Township. Said officials of the Township may serve upon any person violating any provision hereof, by regular, prepaid U.S. Mail, a notice of violation. Any person receiving such a notice of violation may, within five days

of the date of such notice, pay the Township Treasurer a fine in the amount of \$50 in which event, no formal proceedings will be commenced. Each violation or each day a violation continues shall constitute a separate offense.

(Ord. 245, 11/16/1988, §214; as amended by Ord. 285, 3/18/1992)

§20-217. Penalties.

Any person who shall violate any provision of this Part shall, upon conviction thereof, be sentenced to pay a fine not exceeding \$500 and costs and, in default of payment thereof, shall be subject to imprisonment for a term not to exceed 30 days. Each day that a violation of this Part continues shall constitute a separate offense.

(Ord. 245, 11/16/1988, §215; as amended by Ord. 278, 9/18/1991; by Ord. 285, 3/18/1992; by Ord. 325, 7/3/1996; and by Ord. 336, 2/5/1997)

PART 3

TOWNSHIP WASTE REDUCTION AND RECYCLING

A. Waste Reduction and Recycling.

§20-301. Title.

The short title of this Part shall be the Township of Richland Municipal Waste Reduction and Recycling Ordinance, and the same may be cited in that manner.

(Ord. 270, 10/17th 1990, §1)

§20-302. Definitions.

The following words and phrases used throughout this Part shall have the following meanings:

ACT 101 — the Municipal Waste Planning, Recycling and Waste Reduction Act of 1988.

ALUMINUM — empty all-aluminum beverage or food cans.

BI-METAL CONTAINERS — empty food or beverage containers consisting of steel and aluminum.

COLLECTOR — the entity or entities authorized by the Township to collect recyclable materials from residences, or authorized by commercial, municipal and institutional establishments that do not receive collection services from the Township to collect recyclable materials from those properties.

COMMERCIAL ESTABLISHMENTS — those properties used primarily for commercial or industrial purposes, and those multiple dwelling residential buildings containing more than four dwelling units.

COMMUNITY ACTIVITIES — events that are sponsored by public or private agencies or individuals that include but are not limited to fairs, bazaars, socials, picnics and organized sporting events attended by 200 or more individuals per day.

CORRUGATED PAPER — structural paper materials with an inner core shaped in rigid parallel furrows and ridges.

FERROUS CONTAINERS — empty steel or tin coated food or beverage containers.

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GLASS CONTAINERS — bottles and jars made of clear, green or brown glass. Expressly excluded are non-container glass, plate glass, automotive glass, light bulbs, blue glass and porcelain and ceramic products.

HIGH GRADE OFFICE PAPER — all white paper, bond paper and computer paper used in commercial, institutional and municipal establishments and in residences.

INSTITUTIONAL ESTABLISHMENTS — those facilities that house or Serve groups of people including, but not limited to, hospitals, nursing homes, orphanages, day care centers, schools and universities.

LEAD ACID BATTERIES — include but not be limited to automotive, truck and industrial batteries that contain lead.

LEAF WASTE — leaves from trees, bushes and other plants, garden residues, chipped shrubbery and tree trimmings, but not including grass clippings.

MAGAZINES AND PERIODICALS — printed material containing miscellaneous written pieces published at fixed or varying intervals. Expressly excluded are all other paper products of any nature whatsoever.

MULTI-FAMILY HOUSING PROPERTIES — properties having four or more dwelling units per structure.

MUNICIPAL ESTABLISHMENTS — public facilities operated by the Township and other governmental and quasi-governmental authorities.

MUNICIPAL WASTE — any garbage, refuse, industrial lunchroom or other material, including solid, liquid semi-solid or contained gaseous material, resulting from operation of residential, municipal, commercial or institutional establishments and from community activities and any sludge not meeting the definition of residual or hazardous waste in the Solid Waste Management Act from a municipal, commercial or institutional water supply treatment plant or air pollution control facility. The term does not include source-separated recyclable materials.

MUNICIPALITY — the Township of Richland.

NEWSPAPER — paper of the type commonly referred to as newsprint (i.e. black and white) and distributed at fixed intervals, having printed thereon news and opinions, containing advertisements and other matters of public interest. Expressly excluded are newspapers which have been soiled, color comics, glossy advertising inserts and advertising inserts printed in colors other than black and white often included with newspapers.

PERSON(S) — owners, lessees, and occupants of residences and commercial, municipal and institutional establishments.

PLASTIC CONTAINERS — empty plastic food and beverage containers. Due to the wide variety of types of plastics, the Township may stipulate specific types of plastic which may be recycled.

RECYCLABLE MATERIALS — materials generated by residences and commercial, municipal and institutional establishments which are specified by the Township and can be separated from municipal waste and returned to commerce to be reused as a resource in the development of useful products. Recyclable materials may include, but are necessarily limited to, clear glass, colored glass, aluminum, steel and bi-metallic cans, high grade office paper, newsprint, corrugated paper, leaf waste, plastics, and any other items selected by the Township or specified in future revisions to Act 101. The recyclable materials selected by the Township may be revised from time to time as deemed necessary by the Township.

RECYCLING — the collection, separation, recovery and sale or reuse of metals, glass, paper, leaf waste, plastics and other materials which would otherwise be disposed or processed as municipal waste or the mechanized separation and treatment of municipal waste (other than through combustion) and creation and recovery of reusable materials.

RESIDENCES — any occupied single or multi-family dwellings having up to four dwelling units per structure for which the Township provides municipal waste collection services.

SOURCE SEPARATED RECYCLABLE MATERIAL — those materials separated at the point of origin for the purpose of being recycled.

WASTE — a material whose original purpose has been completed and which is directed to a disposal or processing facility or is otherwise disposed. The term does not include source separated recyclable materials or material approved by the Pennsylvania Department of Environmental Resources for beneficial use.

(Ord. 270, 10/17/1990, §2)

§20-303. Establishment of Program/Grant of Power.

1. The Township hereby establishes a Recycling Program for the mandatory separation and collection of recyclable materials and the separation, collection and composting of leaf waste from all residences and all commercial, municipal and institutional establishments located in the Township for which waste collection is provided by the Township or any other collector.
2. The element of the Township's recycling program shall include:
 - A. Separation of recyclable materials by residences, storage and collection;

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- B. Separation of recyclable materials by commercial, municipal and institutional establishments and community activities, storage and collection;
 - C. Separation of recyclable materials by multi-family housing properties, storage and collection;
 - D. Separation, collection and composting of leaf waste;
 - E. A sustained public information and education program.
3. Specific program regulations are provided as an attachment to this Part, and as provided for in future resolutions of the Board of Supervisors.

(Ord. 270, 10/17/1990, §3)

§20-304. Lead Acid Batteries.

Disposal by persons of lead acid batteries with other municipal wastes is prohibited and shall be a violation of this Part.

(Ord. 270, 10/17/1990, §4)

§20-305. Separation and Collection.

1. All persons who are residents of the Township or who own, lease, control or act as agents regarding any real estate within the Township shall separate all of those recyclable materials designated by the Township from all other municipal waste produced at their homes, apartments and other residential establishments, store such materials for collection, and shall place same for collection in accordance with the guideline established hereunder.
- A. Persons in residences must separate recyclable materials from other ordinary municipal waste. Recyclable materials shall be placed at the curbside in containers provided by the Township for collection and transport to a recycling facility. Any containers provided to residences for collection of recyclable materials shall be the property of the Township and shall be used only for storage of recyclable materials. Any resident who moves within or from the Township shall be responsible for leaving the allocated container within the residence or shall pay the replacement cost of said container(s). Use of recycling containers for any purpose other than the designated recycling program or use of the recycling containers by any person other than the person allocated such container(s) shall be a violation of this Part.
 - B. An owner, landlord, or agent of an owner or landlord of a multi-family rental housing property with more than four units and commercial, municipal and institutional establishments must comply with its recycling respon-

sibilities by establishing a collection system at each property. The collection system must include: a) suitable containers for storing and sorting the recyclable materials, b) easily accessible locations for the containers, and c) written instruction to the occupants concerning the use and availability of the collection system. If recyclable materials are collected by a collector other than the Township or its authorized agent, then the owners, landlords and the agents of owner or landlords shall submit an annual report to the Township indicating the tonnage of materials recycled during the previous year.

2. All persons must separate leaf waste from other municipal waste generated at their houses, apartments and other residential establishments for collection unless those persons have otherwise provided for composting of leaf waste. Persons are expressly prohibited from placing leaf waste for disposal with ordinary household waste.
3. Persons must separate high grade office paper, aluminum, corrugated paper, leaf waste and such other materials as may be designated by the Township generated at commercial, municipal and institutional establishments and from community activities and store the recyclable materials until collection. A person may be exempted from this paragraph if that person submits documentation to the Township annually indicating that the designated recyclable materials are being recycled in an appropriate manner. If recyclable materials are collected by a collector other than the Township or its authorized agent, occupants of said establishments shall submit an annual report to the Township reporting the tonnage of materials recycled during the previous year.

(Ord. 270, 10/17/lggO, §5)

§20-306. Ownership of Recyclable Materials.

All recyclable materials placed by persons for collection by the Township or authorized collector pursuant to this Part shall, from time of placement at the curb, become the property of Township or the authorized collector, except as otherwise provided by §308 of this Part. Nothing in this Part shall be deemed to impair the ownership of separated recyclable materials by the generator unless and until such materials are placed at the curbside for collection.

(Ord. 270, 10/17/1990, §6)

§20-307. Collection by Unauthorized Persons.

It shall be a violation of this Part for any person, firm or corporation, other than the Township or one authorized by the Board of Supervisors or other entity responsible for providing for collection of recyclable materials, to collect recyclable materials placed by residences or commercial, municipal and institutional establishments for collection by the Township or an authorized collector, unless such person, firm or corporation has

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prior written permission from the generator to make such collection. In violation hereof, unauthorized collection from one or more residences or commercial, municipal and institutional establishments on one calendar day shall constitute a separate and distinct offense punishable as hereinafter provided.

(Ord. 270, 10/17/1990, §7)

§20-308. Existing Recycling Operations.

Any residence or commercial, municipal or institutional establishment may donate or sell recyclable materials to any person, firm or corporation, whether operating for profit or not, provided that the receiving person, firm or corporation shall not collect such donated recyclable materials from the collection point of a residence or commercial, municipal or institutional establishment without prior written permission from the Board of Supervisors or other entity responsible for authorizing collection of recyclable materials to make such a collection.

(Ord. 270, 10/17/1990, §8)

§20-309. Recycling of Materials.

Disposal by persons of recyclable materials with ordinary municipal wastes is prohibited and shall be a violation of this Part. The collected recyclable materials shall be taken to recycling facility. Disposal by collectors or operators of recycling facilities of source separated recyclable materials in landfills or to be burned in incinerators is prohibited unless markets do not exist and the collectors or operators have notified the Board of Supervisors, or their designee in writing.

(Ord. 270, 10/17/1990, §9)

§20-310. Enforcement and Administration.

1. The rules and regulations for the operation and enforcement of this Part as deemed necessary, and as adopted by resolution of the Board of Supervisors are, but are not limited to:
 - A. Establishing recyclable materials to be separated for collection and recycling by residences, and additional recyclable materials to be separated by commercial, municipal and institutional establishments.
 - B. Establishing collection procedures for recyclable materials.
 - C. Establishing reporting procedures for amounts of materials recycled.

- D. Establishing procedures for the distribution, monitoring and collection or recyclable containers.
 - E. Establishing procedures and rules for the collection of leaf waste.
2. Any persons, firm or corporation who shall violate the provisions of this Part shall receive an official written warning of non-compliance for the first and second offense. Thereafter all such violation shall be subject to the penalties hereinafter provided.
 3. Except as hereinafter provided, any person, firm or corporation who shall violate any of the provisions of this Part shall, upon conviction, be sentenced to pay a fine of not less than \$25 nor more than \$500 dollars, and costs of prosecution for each and every offense. [Ord. 336]
 4. The Township reserves the right not to collect municipal waste containing recyclable materials in combination with nonrecyclable materials.

(Ord. 270, 10/17/1990, 510; as amended by Ord. 278, 9/18/1991; by Ord. 325, 7/3/1996; and by Ord. 336, 2/5/1997)

§20-311. Franchise or License.

The Township may enter into (an) agreement(s) with public or private agencies or firms to authorize them to collect all or part of the recyclable materials from curbside.

(Ord. 270, 10/17/1990, §11)

B. Waste Reduction and Recycling Program Regulations.

§20-321. Separation of Recyclables by Residences and Storage and Collection.

1. Effective Date. January 1, 1991.
2. Items to be Recycled.
 - A. Clear glass.
 - B. Colored glass; green and amber.
 - C. Aluminum cans.
 - D. Steel and bi-metallic cans.
 - E. Plastics; bottles and jugs.

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- F. Leaf waste.
- G. Aerosol cans – steel, aluminum or bimetal cans containing a substance packed under pressure to create a spray or foam. [Res. 12-1995]
- H. Residential mixed paper:
 - (1) Newspaper/Books. Newspaper (black and white, colored), magazines, phone books, soft covered books, pocket novels, all groundwood paper).
 - (2) Office Paper. Office paper (white and colored), computer print out, accounting ledger, loose leaf pages, letterhead stationery, NCR (no carbon required) tabulating and time cards, interoffice memoranda, copy and typing paper, fax and telex sheets, scratch pads.
 - (3) Junk Mail. Envelopes: brown, brown kraft, goldenrod and windowed, advertisements, billing inserts, booklets.
 - (4) Other Paper. Greeting cards, legal pads, copy paper wrappers, manuals with guided binding, brown file folders, posters and bulletins, spiral notebooks, file folders, pamphlets, blueprints. Cardboard and chipboard (may be added at mutual consent of Township, hauling contractor and recycling center).

[Res. 12-1995]

- 3. Instructions for Preparing Recyclable Materials.
 - A. Containers to be rinsed;
 - B. Metal rings removed and disposed of with regular garbage;
 - C. Lids removed from plastic containers, containers should be crushed and lids retightened;
 - D. Paper labels need not be removed from cans or bottles;
 - E. Glass should not be broken;
- 4. Method of Storage.
 - A. Co-mingled in an 18 gallon plastic container. Twenty-five (25%) percent of said container shall be made from recycled materials.
 - B. Each residence governed by the Township's solid waste franchise ordinance (single family residences and multi-family complexes of four units or less) will be provided with a recycling container free of charge.

- C. The containers, although remaining the property of Richland Township, shall become the responsibility of the resident. Replacement containers for those which are damaged, lost or stolen must be purchased at the resident's expense. The charge for replacement containers shall be the purchase price paid by the Township; presently \$4.75 per unit.
5. Method of Collection and Scheduling.
- A. Method.
 - (1) Residences shall place their container of comingled recyclable material at the curb for collection by the Township's designated agent;
 - (2) It shall be the agent's responsibility to collect, transport, process and market the recyclable materials;
 - (3) The agent selected to perform this work shall be determined by competitive bid. Recycling specifications shall be incorporated into the Township solid waste franchise bid packet. The contract shall be awarded to the lowest qualified bidder. The cost of the recycling service, will be established by means of the above described bid process.
 - (4) Three recycling drop off sites will also be operated by the Township at convenient locations. Preliminary sites under consideration include the Richland Youth Foundation, the Richland Municipal Building, and the Richland Fire Hall.
6. Schedule.
- A. Recyclables will be collected at the curb, by the designated agent, either once a week, or once every two weeks, depending on which bid alternative is awarded under the Township's solid waste franchise agreement.
 - B. Regardless of the frequency, collection will always occur on the same day as the residences regularly scheduled garbage collection.

(Res. 18-1990, 10/17/1990, §1; as amended by Res. 12-1995, 12/20/1995)

§20-322. Multi-Family/Rental Housing/Condominium Recycling Program.

- 1. Purpose. To identify requirements and responsibilities that apply to development, implementing, and maintaining a multi-family rental housing property and condominium recycling program.
- 2. Effective Date. September 26, 1991.
- 3. Contents of Recycling Program.

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- A. Designation of Recycling Coordinator. Owners, landlords, or agents of all organizations subject to these regulations shall appoint a coordinator to develop, implement, and monitor a recycling program.
- B. Separation of Recyclable Materials.
 - (1) Items to be recycled by residents.
 - (a) Clear glass;
 - (b) Colored glass; green and brown;
 - (c) Aluminum cans;
 - (d) Steel and bi-metal cans;
 - (e) Plastic; bottles and jugs marked f1 and i2; and,
 - (f) Leaf waste.
 - (g) Aerosol cans – steel, aluminum or bimetal cans containing a substance packed under pressure to create a spray or foam. [Res. 12-1995]
 - (h) Residential mixed paper:
 - (i) Newspaper/Books. Newspaper (black and white, colored), magazines, phone books, soft covered books, pocket novels, all groundwood paper).
 - (ii) Office Paper. Office paper (white and colored), computer print out, accounting ledger, loose leaf pages, letterhead stationery, NCR (no carbon required) tabulating and time cards, interoffice memoranda, copy and typing paper, fax and telex sheets, scratch pads.
 - (iii) Junk Mail. Envelopes: brown, brown kraft, goldenrod and windowed, advertisements, billing inserts, booklets.
 - (iv) Other Paper. Greeting cards, legal pads, copy paper wrappers, manuals with guided binding, brown file folders, posters and bulletins, spiral notebooks, file folders, pamphlets, blueprints. Cardboard and chipboard (may be added at mutual consent of Township, hauling contractor and recycling center).

[Res. 12-1995]

- (2) Items to be recycled by owners/landlords/ or agents.
 - (a) Hi-grade office paper;
 - (b) Corrugated paper;
 - (c) Aluminum cans; and,
 - (d) Leaf waste.
 - (e) Aerosol cans – steel, aluminum or bimetal cans containing a substance packed under pressure to create a spray or foam. [Res. 12-1995]
 - (f) Residential mixed paper:
 - (i) Newspaper/Books. Newspaper (black and white, colored), magazines, phone books, soft covered books, pocket novels, all groundwood paper).
 - (ii) Office Paper. Office paper (white and colored), computer print out, accounting ledger, loose leaf pages, letterhead stationery, NCR (no carbon required) tabulating and time cards, interoffice memoranda, copy and typing paper, fax and telex sheets, scratch pads.
 - (iii) Junk Mail. Envelopes: brown, brown kraft, goldenrod and windowed, advertisements, billing inserts, booklets.
 - (iv) Other Paper. Greeting cards, legal pads, copy paper wrappers, manuals with guided binding, brown file folders, posters and bulletins, spiral notebooks, file folders, pamphlets, blueprints. Cardboard and chipboard (may be added at mutual consent of Township, hauling contractor and recycling center).

[Res. 12-1995]

C. Collection and Storage Systems.

- (1) Owners, landlords or their agents shall place collection receptacles of sufficient size for recycling materials in easily accessible locations, such as storage areas or areas where regular municipal waste is collected.
- (2) Recyclable materials should be stored in accordance with State fire code regulations and local ordinances until collection.

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- (3) Recyclable materials shall be collected at least once a month.
 - (4) Owners, landlords or their agents who comply with the requirements of this Section are not liable for the non-compliance of the occupants of their buildings.
- D. Provisions for Recycling of Collected Materials. Owners, landlords or their agents shall provide for the collection, transportation, processing and marketing of recyclable materials by one of the following methods:
- (1) Undertaking the collection, transportation, processing and marketing of materials themselves; or,
 - (2) Entering into contracts with other persons for collection, transportation, processing and marketing of materials.
- E. Method of Reporting.
- (1) Owners, landlords or their agents shall submit an annual report to the Township Secretary's office. This report shall describe the type and weight of materials that were recycled in the preceding calendar year. The report is due no later than January 15th of each year.
 - (2) In lieu of submitting the required annual report the I Township will accept a report filed on behalf of the owner landlord or their agent which is prepared by the commercially approved hauler collecting recyclable material from such establishments.
 - (3) The report provided by the hauler shall:
 - (a) Certify that the organized is in fact separating recyclable materials from its regular municipal waste.
 - (b) Document the amount of waste generated per year, as well as the types and weight of materials that were recycled in the previous year.
 - (c) In cases where recyclables from several establishments are collected in the same vehicle, an individual establishment's contribution to the load may be apportioned based upon representative sample of its source-separated materials. Only the weight of the recyclable marketed can be credited to an establishment.
- F. Educational Program.
- (1) Owners, landlords or their agents must inform all employees and residents of the recycling program. The educational program must in-

clude at a minimum, written instructions stating the materials that are to be recycled, how the materials are to be prepared and how to use the collection system.

- (2) Employees should be informed of the requirements of the recycling program through a meeting at the beginning of their employment and once during each calendar year.
- (3) Signs should be prominently displayed stating the requirements of the recycling program.
- (4) Receptacles should be clearly marked with the recycling symbol and the type of material that is to be placed in the receptacle.

G. Enforcement and Administration.

- (1) Persons, firms or corporations who violate these regulations shall be subject to the enforcement procedures established in Chapter 20, Part 3, §310 of the Richland Codified Code of Ordinances, with the exception that;
- (2) Any owner, landlord or agent who complies with these requirements can not be held liable for the non-compliance of the occupants of their buildings.

(Res. 18-1990, 10/17/1990, 52; as amended by Res 15-1991, 9/4/1991; and by Res. 12-1995, 12/20/1995)

§20-323. Commercial Municipal/Institutional Recycling Program.

1. Purpose. To identify the requirements, and responsibilities that apply to developing, implementing and maintaining a recycling program at commercial, municipal, and institutional establishments including all public, non-public, and private schools, and at community activities.
2. Effective Date. September 26, 1991.
3. Contents of Recycling Program.
 - A. Designation of Recycling Program. Owners, operators, or administrators of commercial, municipal and institutional establishments subject to these regulations shall appoint a coordinator to develop, implement and monitor a recycling program.
 - B. Separation of Recyclable Materials.
 - (1) Mandated items to be recycled.

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- (a) Hi-grade office paper.
- (b) Corrugated paper.
- (c) Aluminum.
- (d) Leaf waste (no grass clippings).
- (e) Aerosol cans – steel, aluminum or bimetal cans containing a substance packed under pressure to create a spray or foam. [Res. 12-1995]
- (f) Residential mixed paper:
 - (i) Newspaper/Books. Newspaper (black and white, colored), magazines, phone books, soft covered books, pocket novels, all groundwood paper).
 - (ii) Office Paper. Office paper (white and colored), computer print out, accounting ledger, loose leaf pages, letterhead stationery, NCR (no carbon required) tabulating and time cards, interoffice memoranda, copy and typing paper, fax and telex sheets, scratch pads.
 - (iii) Junk Mail. Envelopes: brown, brown kraft, goldenrod and windowed, advertisements, billing inserts, booklets.
 - (iv) Other Paper. Greeting cards, legal pads, copy paper wrappers, manuals with guided binding, brown file folders, posters and bulletins, spiral notebooks, file folders, pamphlets, blueprints. Cardboard and chipboard (may be added at mutual consent of Township, hauling contractor and recycling center).

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- (2) Optional items.
 - (a) Clear glass.
 - (b) Colored glass; green and brown.
 - (c) Steel and bi-metal cans.
 - (d) Plastics; bottles and jugs marked f1 and i2.
- (3) Instructions for preparing recyclable materials.

- (a) Sort and separate office paper.
- (b) Flatten and bundle corrugated boxes. Remove any filler.
- (c) Empty and rinse aluminum cans.
- (d) Place leaf waste in big-degradable paper bags for collection. Leaf waste may also be composted on the site.

C. Collection and Storage System.

- (1) Collection/storage receptacles should be placed in all buildings. At a minimum, collection receptacles, should be placed in each office, on all floors or wings, and in areas where food is served or consumed such as cafeterias, lunchrooms and vending machines areas.
- (2) Recyclables materials must be stored in accordance with State Fire Code Regulations and local ordinances until collection.
- (3) Recyclable materials must be collected at least once per month.

D. Provisions for Recycling of Collected Materials. Owners, operators, or administrators of establishments subject to these regulations shall provide for collection, transportation, processing and marketing of materials by one of the following methods:

- (1) Undertaking the collection, transportation, processing and marketing of materials themselves; or
- (2) Entering into contracts with other persons for collection, transportation, processing and marketing of materials.

E. Method of Reporting.

- (1) Owners, landlords or their agents shall submit an annual report to the Township Secretary's office. This report shall describe the type and weight of materials that were recycled in the preceding calendar year. The report is due no later than January 15th of each year.
- (2) In lieu of submitting the required annual report the Township will accept a report filed on behalf of the owner, landlord or their agent which is prepared by the commercially approved hauler collecting recyclable material from such establishments.
- (3) The report provided by the hauler shall:

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- (a) Certify that the organization is in fact separating recyclable materials from its regular municipal waste.
 - (b) Document the amount of waste generated per year, as well as the types and weight of materials that were recycled in the previous year.
 - (c) In cases where recyclables from several establishments are collected in the same vehicle, an individual establishment's contribution to the load may be apportioned based upon representative sample of its source-separated materials. Only the weight of the recyclable marketed can be credited to an establishments.
- F. Educational Program.
- (1) Owners, operators or administrators of commercial, municipal, and institutional establishments shall inform all employees, residents and patrons of the recycling program. The educational program must include at a minimum, written instructions stating the materials that are to be recycled, how the materials are to be prepared and how to use the collection system.
 - (2) Employees should be informed of the requirements of the recycling program through a meeting at the beginning of their employment and once during each calendar year.
 - (3) Signs should be prominently displayed stating the requirements of the recycling program.
 - (4) Receptacles should be clearly marked with the recycling symbol and the type of material that is to be placed in the receptacle.
- G. Waste Minimization and Recycled Materials Procurement Plan. Establishments that generate more than 2,200 pounds of waste per month should implement a waste minimization assessment.
- H. Enforcement and Administration. Persons, firms or corporations who violate these regulations shall be subject to the enforcement procedures established in Chapter 20, Part 3, §310 of the Richland Township Codified Code of Ordinances.

(Res. 18-1990, 10/17/1990, §3; as amended by Res. 13-1991, 8/21/1991; by Res. 14-1991, 9/4/1991; and by Res. 12-1995, 12/20/1995)

§20-324. Separation of Leaf Waste.

1. Beginning in September of 1990 leaf waste will no longer be permitted to be disposed of in sanitary landfills. Instead the Township will be responsible for developing and implementing a curb side collection and composting program.
2. Annual leaf collection services shall be provided by the Township beginning October first and continuing through the week of December 15th.
3. Residents will be encourage to compost leaves, on their own property. Composting instructions will be made available at the municipal building.
4. Residents who choose to dispose of their leaves will collect them in big-degradable paper bags. The bags will be sold, at cost, by the Township. The 1990 price is \$1.50 for a five pack in 1990. The Richland Youth Foundation, and Richland Library and Richland Lions Club will sell the bags for \$2 per five pack.
5. The bagged leaves will be placed at the curb and collected by an employee or agent of the Township on the regularly scheduled garbage collection day. Once collected the leaves will be transported to a regional compost facility in North Park.
6. Once the leaves have decomposed into a usable mulch the material shall be made available to each of the participating governmental agencies for use in their public works program, or for distribution to residents.

(Res. 18-1990, 10/17/1990, 64)

§20-325. Public Education.

1. Richland Township shall engage in an extensive program to educate the public on how to participate in the recycling program the Township's public education program was initiated in April of 1990 and is ongoing. It includes the distribution of brochures, a pilot recycling project involving Township employees and the Board of Supervisors, and presentations before various local groups; including school children. The program will reach its zenith with the distribution of the curbside recycling container. Each recycling bin will contain an extensive packet of information.
2. At least once every six months, after the initiation of the curbside recycling program follow-up literature will be distributed.

(Res. 18-1990, 10/17/1990, 65)

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§20-326. Community Activities Recycling Program.

1. Designation of Recycling Coordinator. Sponsors of community activities is Her ed to more than 200 people or which are expected to generate than 2,200 pounds of municipal waste should appoint a recycling coordinator to:
 - A. Estimate the types and volumes of waste that will be generated.
 - B. Implement a program to ensure that the volume of waste is reduced to the greatest extent feasible.
 - C. Use to the greatest extent feasible, products and materials that are made of post-consumer materials.
 - D. Ensure, to the greatest extent feasible, that disposable materials supplied for the event are recyclable and recycled.
2. Separation of Recyclable Materials.
 - A. Mandated Items to be Recycled.
 - (1) Hi-grade office paper.
 - (2) Corrugated paper.
 - (3) Aluminum cans.
 - (4) Leaf waste.
 - (5) Clear glass.
 - (6) Colored glass; green and brown.
 - (7) Plastic; bottles and jugs marked it and f2.
 - (8) Steel and bi-metal cans.
 - (9) Aerosol cans – steel, aluminum or bimetal cans containing a substance packed under pressure to create a spray or foam. [Res. 12-1995]
 - (10) Residential mixed paper:
 - (a) Newspaper/Books. Newspaper (black and white, colored), magazines, phone books, soft covered books, pocket novels, all groundwood paper).
 - (b) Office Paper. Office paper (white and colored), computer print out, accounting ledger, loose leaf pages, letterhead stationery,

NCR (no carbon required) tabulating and time cards, interoffice memoranda, copy and typing paper, fax and telex sheets, scratch pads.

- (c) Junk Mail. Envelopes: brown, brown kraft, goldenrod and windowed, advertisements, billing inserts, booklets.
- (d) Other Paper. Greeting cards, legal pads, copy paper wrappers, manuals with guided binding, brown file folders, posters and bulletins, spiral notebooks, file folders, pamphlets, blueprints. Cardboard and chipboard (may be added at mutual consent of Township, hauling contractor and recycling center).

[Res. 12-1995]

3. Collection and Storage Systems.

- A. Conveniently placed collection bins for recyclables shall be clearly labeled, and personnel shall be assigned to monitor and encourage the separation of recyclables if necessary.
- B. Recyclable materials should be stored in accordance with State fire code regulations and local ordinances until collection.

4. Provisions for Recycling of Collected Materials. Sponsors of community activities shall provide for the collection, transportation, processing and marketing of recyclable materials by:

- A. Undertaking the collection, transportation, processing and marketing of materials themselves.
- B. Entering into contracts with other persons for collection, transportation, processing and marketing of materials.
- C. Coordinating with local or municipal recycling programs.

5. Method of Reporting.

- A. Sponsors of community activities or their agents shall submit an annual recycling report to the Township Secretary's office. This report shall describe the type and weight of materials that were recycled in the preceding calendar year. The report is due no later than January 15th of each year.
- B. In lieu of submitting the required annual report the Township will accept a report filed on behalf of the sponsor of the community activities which is prepared by the commercially approved hauler collecting recyclable material from the activity.

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- C. The report provided by the hauler shall:
 - (1) Certify that the organization is in fact separating recyclable materials from its regular municipal waste.
 - (2) Document the amount of waste generated per year, as well as the types and weight of materials that were recycled in the previous year.
 - (3) In cases where recyclables from a community activity are collected in the same vehicle as other establishments, a sponsor's contribution to the load may be apportioned based upon representative sample of its source-separated materials. Only the weight of the recyclable marketed can be credited to an establishment.

- 6. Educational Program.
 - A. Sponsors of community activities or their agents must inform all employees, volunteers and users of the recycling program. The educational program must describe the program's features and requirements.
 - B. Signs should be prominently displayed stating the requirements of the recycling program.
 - C. Receptacles should be clearly marked with the recycling symbol and the type of material that is to be placed in the receptacle.

- 7. Waste Minimization Plan. Sponsors of community activities should:
 - A. Develop a waste minimization plan in advance of the activity, giving consideration to reusable materials, bulk dispensers, the elimination of excess packaging and the reduction of materials likely to be immediately disposed of.
 - B. Use purchasing specifications for food and beverage containers supplied for the event that simplify and encourage recycling.
 - C. Implement a salvage program for usable waste items such as used furniture and equipment through sale or donation to charitable organizations.

- 8. Enforcement and Administration. Persons, firms or corporations who violate these regulations shall be subject to the enforcement procedures established in Chapter 20, Part 3, §310 of the Richland Township Codified Code of Ordinances. [Ord. 336]

(Res. 21-1991, 9/18/1991; as amended by Res. 12-1995, 12/20/1995; by Ord. 325, 7/3/1996; and by Ord. 336, 2/5/1997)