

**RICHLAND TOWNSHIP**  
**ROAD OCCUPANCY/RIGHT-OF-WAY PERMIT APPLICATION**

Application Date: \_\_\_\_\_

Applicant/Permittee:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Township Road(s) (where work is to be done): \_\_\_\_\_

Tentative start date of construction: \_\_\_\_\_ Notify residents affected: \_\_\_\_\_

All work under this permit to be completed on or before: \_\_\_\_\_

*\*Permit void after this date. Contact the Township immediately upon completion of project.*

The following information is to be included with the permit application:

- ☐ Pennsylvania One Call System information attached and made part hereof.
- ☐ Detailed drawing attached indicating location and extent of work to be performed and made part hereof.
- ☐ Written description and purpose of work to be performed
- ☐ Certificate of liability insurance coverage attached hereto
- ☐ Written cost estimate or bona fide bid for road opening project
- ☐ Financial Surety Bond for twelve (12) month maintenance bond
- ☐ Traffic control plan and/or evacuation plan\* (if doing work in a cul-de-sac\*)

**NOTE:**

- The applicant is required to repair and restore all road surfaces/berms and vegetation affected by the work operations for which this permit has been issued (see Part 2 of Chapter 21 of Code of Ordinances). A 12-month surety bond will be held for maintenance
- Permit will be cancelled unless permittee notifies Township of desire to request extension of time (See Section 21-206 for further details).
- For Telecommunication Providers, see Section 13-(500-516) for specific standards.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*By signing this application, the applicant agrees to adhere to all the terms of the Richland Township Code of Ordinances*

Date Issued: \_\_\_\_\_ Total Fees: \_\_\_\_\_ (paid date) \_\_\_\_\_

Permit: ☐ Issued Number: \_\_\_\_\_

☐ Denied: Reason(s) : \_\_\_\_\_

\_\_\_\_\_  
Richland Township Signature

- The Township Board of Supervisors, may at any time revoke and annul this permit for non-performance or non-compliance with any of the conditions, restrictions and regulations hereof.

January 2025

## EXHIBIT A

### RICHLAND TOWNSHIP

#### SCHEDULE OF FEES FOR ROAD OPENING/RIGHT-OF-WAY OCCUPANCY/EXCAVATION PERMITS

<b>UNIMPROVED SURFACES</b>		
MINIMUM OPENING FEE	1 TO 10 SQ FT	\$20.00
	11 TO 20 SQ FT	\$40.00
	21 TO 30 SQ FT	\$50.00
LINEAL OPENING FEE	1 TO 100 SQ YARDS	\$20.00
	101 TO 300 SQ YARDS	\$50.00
	301 TO 1000 SQ YARDS	\$100.00
	1001 TO 7000 SQ YARDS	\$200.00
	8001 TO 10,000 SQ YARDS	\$300.00
	FOR EVERY 1,000 SQ YARDS OVER 10,000; AN ADDITIONAL	\$150.00
<b>IMPROVED SURFACES</b>		
MINIMUM OPENING FEE	1 TO 10 SQ FT	\$60.00
	11 TO 20 SQ FT	\$150.00
	21 TO 30 SQ FT	\$200.00
LINEAL OPENING FEE	1 TO 100 SQ YARDS	\$150.00
	101 TO 300 SQ YARDS	\$200.00
	301 TO 1000	\$250.00
	1001 TO 8000	\$350.00
	8001 TO 12,000	\$450.00
	FOR EVERY 1,000 SQ YARDS OVER 10,000; AN ADDITIONAL	\$175.00

#### **DIRECTIONAL BORING FEES**

RECEIVING PIT/DIRECTIONAL BORING FEES SHALL BE AS DESCRIBED ABOVE WITH A MINIMUM OF ONE 20 SQ FT BORE PIT PER 800 LINEAL FEET OF BORING

#### **IMPORTANT NOTES**

ALL UNIMPROVED SURFACES SHALL BE RESTORED TO ORIGINAL OR BETTER TOPOGRAPHY AND MATERIAL. UNIMPROVED SURFACES/GROWTH OF RE-VEGETATED SURFACES SHALL BE BONDED FOR 12 MONTHS

IMPROVED SURFACES SHALL BE RESTORED AS PER TOWNSHIP CONSTRUCTION STANDARDS. INSPECTIONS REQUIRED. CALL MIKE KUHN, DIRECTOR, FOR INSPECTIONS. IMPROVED SURFACES SHALL BE BONDED FOR 12 MONTHS.

**APPLICATION FEE: \$80**